



# IATSE LOCAL 891

International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists and Allied Crafts of the United States, its Territories and Canada • British Columbia and the Yukon

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## MEMBER NOTICE

This is a reminder that all members are required to comply with our Union By-Laws which state that members must advise the Union prior to going to work and also when you become available. (See By-laws: Article 1, **Section 5** and Article 7, Section 6)

If dispatched through the Union, the process is automatic and your status is changed at that time.

If you accept employment directly from the production and fail to notify Dispatch, the Union will rely on and record the information provided by the production to update your status and reflect your current employment.

Every time you become available for work, it is your responsibility to either notify dispatch at 604-664-8916 or use the Website log-in to register your new availability status.

These rules will be consistently and fairly applied to all and this practice will ensure the continued maintenance of IATSE Local 891 Rosters.

Any claim of inaccurate availability status must be reported to Union Dispatch and/or the Senior Steward immediately.

It is in your interest to ensure that the Union's records are accurate to effectively maximize your work opportunities.

In advance, thank you for your co-operation.

Kelly Moon  
Senior Steward