



IATSE LOCAL 891

International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists and Allied Crafts of the United States, its Territories and Canada • British Columbia and the Yukon

Page 1 - CONSTRUCTION DEPARTMENT APPLICATION FORM

Please indicate which status you are applying for:

PERMITTEE STATUS

SISTER LOCAL STATUS

For members of IATSE Sister Locals: A current letter of good standing from your home local is required. Please contact your home local to obtain a current letter of good standing, the letter must provide the date to which your quarterly dues have been paid.

I have attached proof of a current letter of good standing in pdf format from IATSE Local# _____.

Please indicate which positions you are applying to and meet the requirements in the Construction Department:

Scenic Carpenter

Scenic Helper

Copies of your resume and required documents (such as certificates, tickets, etc.) must be emailed to applications@iatse.com as attachments along with your completed application. PDF format is preferred.

Please complete the following details:

Name: _____
FIRST MIDDLE LAST

Address: _____
STREET CITY PROVINCE/POSTAL CODE

Providing birthdate and gender information is optional. This is asked for demographics only and will not be used to determine eligibility.

Birthdate: _____ day month year Gender: _____

Home Phone: _____ Mobile Phone: _____

E-Mail Address: _____ Website: _____

Emergency contact-Optional: Name _____ Phone: _____

Last 4 digits of Social Insurance # : _____

IATSE LOCAL 891 PERMITTEE AND SISTER LOCAL APPLICATION AGREEMENT – MUST BE SUBMITTED WITH APPLICATION

1. I, _____ acknowledge that I have read and will fully abide by the IATSE Local 891 (the “Local”) Availability and Dispatch Procedures that are located on the Local’s website [here](#). I understand that these procedures are subject to change at the discretion of the Local, and that it is my responsibility to monitor the website to stay apprised of any changes and to abide by them.
2. As a Permittee applicant, or once approved as a Permittee, I agree that I will not accept work within the jurisdiction of the Local without first gaining the Local’s authorization by a valid permit and/or record of Union dispatch. If I am contacted directly by a production, I recognize that it is my responsibility to verify my hiring by contacting the Local’s Dispatch at 604-664-8916. I acknowledge that it is my sole responsibility to ensure that I have been properly dispatched or work permitted by the Union, that repeated infractions of this kind can result in my removal from the Local’s permittee roster, and any unauthorized days worked will not count towards membership requirements.
3. I understand that if permitted or dispatched to accept work I am required to provide the Canadian and Provincial residency information sufficient to ensure that the production company is eligible to receive the federal and provincial incentives including tax credits. This information can be found on the Local’s website at [here](#).
4. I acknowledge and agree that any work I receive as a Permittee applicant or approved Permittee is also subject to the following:
 - Work is as a non-member of the Local and will not create or be counted towards retroactive seniority should I be granted membership in the future;
 - Work is of a very temporary nature, acceptance of such work does not create an entitlement to ongoing or future work, and there is no obligation on the Local to assist or provide future work opportunities as a non-member;
 - There is no guarantee of work; and,
 - The Local has the right to make the final determination of any/all work offered.
5. I acknowledge that my employment will be governed by the terms of the Master Collective Agreement, or other applicable stand-alone Collective Agreement of the Local, and the policies and procedures of the Local. In addition, I understand that I am required to consent to the deduction and remittance of working dues in the amount provided for under the Collective Agreement to the Local.
6. I acknowledge that in completing this application, I am not being offered membership in IATSE Local 891, and that this applicant agreement must be signed before I am entitled to accept any work offered.

BARGAINING AUTHORIZATION: In applying, I understand that the Local intends to apply to be certified as my exclusive bargaining agent and to represent me in collective bargaining.

CONSENT TO THE COLLECTION, USE, DISCLOSURE AND RETENTION OF PERSONAL INFORMATION: I acknowledge that I have had an opportunity to read and agree to the Applicant Personal Information Policy located on the Local’s website [here](#) and I have had an opportunity to read and agree to the Local’s Privacy Policy located on the Local’s website [here](#).

I certify that all information stated and provided with this application is true and complete to the best of my knowledge. I authorize IATSE Local 891 to verify this information provided in this application. I agree that any intentional misrepresentation on this application could result in the termination of my union status.

Dated: _____ **Signature** _____
Signature or typed initials providing your acceptance of this agreement



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Consent to Receive Electronic Communications

This form will confirm that you have consented to receive our electronic communications, including but not limited to our newsletters, production summaries, production reports, notifications with respect to seminars and fundraisers, departmental communications, communications from third parties, and other notifications we send from time to time for the purpose of (i) sharing information; (ii) establishing, developing and/or maintaining our relationship with you; and (iii) in accordance with our strategic objectives.

Please note that the provisions of our Privacy Policy continue to apply.

Please sign and date this consent below to confirm your agreement.

Last 4 digits of S.I.N.

Printed Name

Signature or typed initial providing your consent

Date

Resource ID number
(To be added by staff)

Page 4 - CONSTRUCTION DEPARTMENT APPLICATION FORM

FILM & TELEVISION EXPERIENCE - list your film and tv experience below.

Please note: Work experience may be verified.

Production Title: _____ Dates: _____

Feature, Television, Video, or Commercial: _____

Position/Duties: _____

Reference Name and Phone Number: _____

Production Title: _____ Dates: _____

Feature, Television, Video, or Commercial: _____

Position/Duties: _____

Reference Name and Phone Number: _____

Production Title: _____ Dates: _____

Feature, Television, Video, or Commercial: _____

Position/Duties: _____

Reference Name and Phone Number: _____

Production Title: _____ Dates: _____

Feature, Television, Video, or Commercial: _____

Position/Duties: _____

Reference Name and Phone Number: _____

Production Title: _____ Dates: _____

Feature, Television, Video, or Commercial: _____

Position/Duties: _____

Reference Name and Phone Number: _____

RELATED EXPERIENCE/SPECIAL SKILLS:

EDUCATION/TRAINING/CERTIFICATES/LICENSES (please include copies):

SCENIC CARPENTER CLASSIFICATION:

General Duties: To construct and manufacture sets or parts of sets including interiors and exteriors in the studio or on location.

This position is physically demanding and may involve standing for long periods of time, bending, pushing, pulling and lifting. This position may require to operation of power tools and may involve working at heights. On location work involves working both outdoors and indoors. All weather gear is required. *

*This description is for applicant informational purposes only. Actual duties may differ from this description.

REQUIREMENTS SCENIC CARPENTER:

Scenic Carpenter applicants **MUST** have proof of the following criteria and attach copies of certificates (please check mark):

Proof ([work verification letters](#)) of a minimum of 6 years of work experience as a Carpenter (click here for sample)

OR

Valid Carpenter or Joiner Journeyperson trade certificate

Valid WHMIS 2015 certificate (this can be completed without charge on-line at aixsafety.com)

Job required equipment

Attach a resume in pdf format

Save your completed application (this document) and submit to applications@iatse.com

SCENIC CARPENTER ASSETS (please check mark):

A background in:

Framing (residential & commercial)

Finishing and carpentry (wainscoting, crown molding, cornice work)

Renovation work

Theatre and/or film set construction

Proficient at:

Building straight/curved stairs

Blueprint reading for layout & material cutting lists

Be familiar with:

Jig design

Trade mathematics

Millwork experience is an asset

Valid Aerial Boom/Scissor lift (AB/SL) Certificate

This certificate must have a combination of theory training and in-person practical assessment. A certificate with only theory training does not meet the requirement. This course is available at Actsafe www.actsafe.ca.

Valid Fall Protection Certificate

This certificate must have a combination of theory training and in-person practical assessment. A certificate with only theory training does not meet the requirement. This course is available at Actsafe

www.actsafe.ca.

REQUIRED EQUIPMENT FOR SCENIC CARPENTER (please check mark the equipment you have):

Steel toed safety boots

Full rain gear

Hard hat

Cold weather protection/All weather protection

Work gloves

HIGHLY RECOMMENDED TOOLS FOR SCENIC CARPENTER - Please check mark the tools you have. (The employer may require):

Finish hammer	Adjustable bevel	Hand saw
Set of chisels	Protractor	Plumb bob and line
Speed square	Chalk line	24" level
Nail punch	Vice grips	Hacksaw
8" compass	Drill index	Spade bit set
Block plane	2-6 inch clamps	Needle nose pliers
Tin snips	Tape measure (100')	Framing square
Coping saw	Standard socket set	Stair gauges
4-16 clamps	Back saw or equivalent	Trammel points
Files and rasp	Bench brush	Calculator
Tape measure (25')	Framing hammer	Pliers (utility)
Multi-driver	10" adjustable wrench	Knife (utility)
Pry bar	Cordless drill & batteries	Side Cutters

Cordless trim saw or reciprocating saw with batteries. A rolling box is recommended.

HIGHLY RECOMMENDED EQUIPMENT FOR SCENIC CARPENTER - Please check mark the equipment you have. (The employer may require):

Eye protection	Canister type respirator	Hearing protection
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Please note: Most positions require employees to report to work at locations that are inaccessible to public transit, therefore it is strongly recommended that you have a valid BC Drivers License and use of a reliable vehicle. Many positions require employees to travel between work locations. Employees using their own vehicles must be able to provide their employer with proof of having Business Class Insurance. **Please do not forward copies of your drivers license, as this information is not required for your application.*

SCENIC HELPER CLASSIFICATION:

General Duties: Assisting the Scenic Carpenter to construct and manufacture sets or parts of sets including interiors and exteriors in the studio or on location.

This position is physically demanding and may involve standing for long periods of time, bending, pushing, pulling and lifting. This position may require to operation of power tools and may involve working at heights. On location work involves working both outdoors and indoors. All weather gear is required. *

*This description is for applicant informational purposes only. Actual duties may differ from this description.

REQUIREMENTS SCENIC HELPER:

Scenic Helper applicants **MUST** have proof of the following criteria and attach copies of certificates (please check mark):

Proof (work verification letters)of a minimum of 3 years of carpentry experience ([click here for sample](#))

OR

Completed a two-year apprenticeship program in carpentry

Valid WHMIS 2015 certificate (this can be completed without charge on-line at aixsafety.com)

Job required equipment

Attach a resume in pdf format

Save your completed application (this document) and submit to applications@iatse.com

SCENIC HELPER ASSETS:

A background in:

Framing

Finishing carpentry (basic baseboard, chair/picture rail, door trim)

Understand different grades of lumber and nominal sizing

Theatre and/or film set construction

Valid forklift certificate This certificate must have a combination of theory training and in-person practical assessment. A certificate with only theory training does not meet the requirement. This course is available at Actsafe www.actsafe.ca.

Valid Occupational First Aid (OFA) level 1 or higher

Valid Foodsafe level 1 certificate

REQUIRED EQUIPMENT FOR SCENIC HELPER:

Steel toed safety boots

Hard hat

Work gloves

Full rain gear

Cold weather protection/All weather protection

HIGHLY RECOMMENDED TOOLS FOR SCENIC HELPER - Please check mark the tools you have (the employer may require):

Finish hammer

Adjustable bevel

Hand saw

Set of chisels

Protractor

Plumb bob and line

Speed square

Chalk line

24" level

Nail punch

Vice grips

Hacksaw

8" compass

Drill index

Spade bit set

Block plane

2-6 inch clamps

Tape measure (25')

Framing hammer

Pliers (utility)

Multi-driver

10" adjustable wrench

Knife (utility)

Pry bar

Cordless drill & batteries

Side Cutters

Cordless trim saw or reciprocating saw with batteries. A rolling box is recommended

HIGHLY RECOMMENDED EQUIPMENT FOR SCENIC HELPER - Please check mark the equipment you have (the employer may require):

Eye protection

Canister type respirator

Hearing protection

Please note: Most positions require employees to report to work at locations that are inaccessible to public transit, therefore it is strongly recommended that you have a valid BC Drivers License and use of a reliable vehicle. Many positions require employees to travel between work locations. Employees using their own vehicles must be able to provide their employer with proof of having Business Class Insurance. **Please do not forward copies of your drivers license, as this information is not required for your application.*