



# IATSE LOCAL 891 SCHOLARSHIP APPLICATION

NOTES AND INSTRUCTIONS: Academic year Sept. 1, 2019 - Aug. 31, 2020

In 1998, IATSE Local 891 created a scholarship program to assist members and dependents in pursuing degree granting post-secondary studies. The scholarships are awarded primarily on the academic achievements of the applicant with significant consideration given to additional achievements and merits.

## About the scholarships

■ Five scholarships are awarded to students enrolled full time in pursuit of a degree which relates to film, media, theatre, or fine arts, at any Canadian or international accredited post-secondary institution.

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Scholarship recipients are limited to receiving a maximum of two non-consecutive scholarship awards from IATSE Local 891, per lifetime.

## The process

■ Scholarships are administered entirely by IATSE Local 891 — applicants must apply directly to the Union.

■ **The application deadline is April 30, 2019 at 5 pm**, after which time the IATSE 891 Good and Welfare Scholarship Review Panel will evaluate and award the scholarships.

■ To ensure that adjudication is based solely on merit, applications will be kept anonymous. In a case of dispute about standing and eligibility, the IATSE 891 Good and Welfare Committee shall be the last resort and final arbiter.

■ Applications of equal achievement are decided based on a secret ballot of the panel.

■ You may proceed with your application without providing proof of enrolment in the required program, but funds will only be released to you after proof of payment receipt for registration and your original transcript is verified.

■ The scholarship period covers from September 1, 2019 through August 31, 2020. If you are not able to attend school during this period, you must notify IATSE Local 891 no later than October 1, 2019. There are 4 alternates picked each year.

■ **Incomplete or late applications will not be considered.**

■ **Only the items listed for review (see application checklist) will be considered. Additional items, including letters of reference, will not assist your application and will not be reviewed.**

■ **You must complete all areas of the application form on the form itself (no additional papers) Failure to comply will result in the disqualification of your application.**

■ **Print and mail your application to the IATSE Local 891 office. Mark the envelope "Scholarship Application Enclosed."**

■ A minimum of a 3.0 grade point average (high school or last semester of full study). For mature students with a GPA from some time ago, subsequent achievements and life experience will be taken into account.

■ Applications will not be reviewed unless the applicant clearly defines the type of degree being worked towards.

## Applicant eligibility

**Eligible applicants are:**

### • IATSE 891 members in good standing

In order to qualify for a scholarship for themselves, a spouse or eligible dependent, active members in good standing must have worked a minimum of 30 days in the preceding three years (either on IATSE Local 891 signatory productions and /or by providing member services work for Local 891). Members who do not meet the 30-day work requirement as a result of disability, parental, political or educational leave, may appeal in writing on behalf of themselves, a spouse or eligible dependent, to [execassist@iatse.com](mailto:execassist@iatse.com). All such appeals must be received by the scholarship deadline, and be accompanied with a completed scholarship application and original transcript.

### • The member's spouse

### • A child of the member and/or spouse who is:

1. Under 30 (as of December 31 in the year of application); **and**
2. Financially dependent on the member and/or spouse; **and**
3. Is in full time attendance at a recognized educational institute.

### Also eligible

• Any child to any age who is living with the member and/or spouse and is financially dependent and incapable through disability of self-sustaining employment.

• A dependent child or spouse of a deceased member who applies for a scholarship within 24 months or within two consecutive scholarship cycles (whichever is greater) following the death of the member.

"Spouse" means the legal spouse or a person who has been living with the member in a common-law relationship for at least one full year and who is publicly represented as the spouse.

"Child" means a person born to the member and/or spouse, a stepchild, a legally adopted child, or legal ward, but not a foster child

## Notes

■ Scholarships are a taxable benefit; only the first \$500 is exempt. In compliance with the Income Tax Act of Canada T4A slips will be issued.

■ To uphold the integrity of the application process, please direct your enquiries to the Executive Assistant only. Telephone: 604-664-8910. E-mail: [execassist@iatse.com](mailto:execassist@iatse.com).



# IATSE LOCAL 891 SCHOLARSHIP APPLICATION

Academic year: September 1, 2019 - August 31, 2020

Application deadline: Tuesday, April 30, 2019, at 5 pm. Please complete this form in legible print, and mail it, marked "Scholarship Application Enclosed" to: IATSE Local 891, 1640 Boundary Rd, Burnaby, BC, V5K 4V4.

## PERSONAL DETAILS

Last name \_\_\_\_\_ Middle name \_\_\_\_\_ First name \_\_\_\_\_

Address (street# and name) \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal code \_\_\_\_\_

Telephone \_\_\_\_\_ Email address \_\_\_\_\_

Birthdate (day/month/year) \_\_\_\_\_ SIN # \_\_\_\_\_

Relationship to member \_\_\_\_\_ Member name (Last/first/middle) \_\_\_\_\_

His/her Department/s \_\_\_\_\_

## PERSONAL INFORMATION AND PROTECTION OF PRIVACY

IATSE Local 891 is subject to the Personal Information Protection Act (PIPA) in British Columbia. The information collected either by way of this scholarship application form, or submitted in accordance with the scholarship application supporting documents, are for the sole purpose of being used to process your application and determine your eligibility in accordance with our scholarship awards. If you are awarded a scholarship, your name and a photograph of you may be used for promotional and/or informational purposes. Additional information regarding our privacy policy can be found on our website. If you have any questions regarding the collection and use of this information, please contact IATSE Local 891's Privacy Officer at 604-664-8939.

**By signing this document, I hereby state that the information contained within this application package to be true.**

Your signature \_\_\_\_\_ Date \_\_\_\_\_

**To be signed by the IATSE 891 member of whom the applicant is a dependent or spouse, if applicable.**

By signing this document, I hereby state that the applicant is financially dependent on me and is in full time studies.

Your signature \_\_\_\_\_ Date \_\_\_\_\_

IATSE OFFICE USE ONLY

Member's ID \_\_\_\_\_

In Good Standing Yes  No

**EDUCATION INFORMATION: including secondary and post secondary education**

**SECONDARY**

High School name \_\_\_\_\_ Year of Graduation \_\_\_\_\_

**POST-SECONDARY**

1. Program \_\_\_\_\_ Institution \_\_\_\_\_

Years of study completed \_\_\_\_\_ Did you complete the program? Yes  No

2. Program \_\_\_\_\_ Institution \_\_\_\_\_

Years of study completed \_\_\_\_\_ Did you complete the program? Yes  No

3. Program \_\_\_\_\_ Institution \_\_\_\_\_

Years of study completed \_\_\_\_\_ Did you complete the program? Yes  No

Most recent school year GPA (see required criteria) \_\_\_\_\_

Institution(s) applied to \_\_\_\_\_

**891 SCHOLARSHIP APPLICATION TYPE**

**Check one**

Film, Media, Theatre, Fine Arts

Other

**DEGREE WORKING TOWARDS**

Doctoral Degree

Applied Masters Degree

Masters Degree

Applied Bachelors Degree

Bachelors Degree

Associates Degree

Have you received an IATSE Local 891 scholarship before? Yes  No  If yes, which year? \_\_\_\_\_

**EDUCATIONAL ACHIEVEMENTS/AWARDS**

- 
- 
- 
- 
- 
- 

**EXTRACURRICULAR, COMMUNITY/VOLUNTEER ACTIVITIES**

- 
- 
- 
- 
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**REFERENCES please provide two references for us to contact**

1. Name \_\_\_\_\_

Organization/relationship to reference \_\_\_\_\_

Phone number \_\_\_\_\_ Email address \_\_\_\_\_

2. Name \_\_\_\_\_

Organization/relationship to reference \_\_\_\_\_

Phone number \_\_\_\_\_ Email address \_\_\_\_\_

**EMPLOYMENT OVER THE LAST TWO YEARS**

Name of employer/company: \_\_\_\_\_ Dates \_\_\_\_\_

Job title \_\_\_\_\_

Duties \_\_\_\_\_  
\_\_\_\_\_

Name of employer/company: \_\_\_\_\_ Dates \_\_\_\_\_

Job title \_\_\_\_\_

Duties \_\_\_\_\_  
\_\_\_\_\_

Name of employer/company: \_\_\_\_\_ Dates \_\_\_\_\_

Job title \_\_\_\_\_

Duties \_\_\_\_\_  
\_\_\_\_\_

In order to help us document the success of our scholarship awards, would you be interested in updating the Local and participating in a survey, once you achieve your degree?

Yes  No

**Application Checklist**



HAVE YOU INCLUDED THE FOLLOWING WITH YOUR APPLICATION?

- A completed application form.
- An original transcript of most recent grades.
- One page letter of introduction.



Mail your completed application package to:

IATSE Local 891      604-664-8910  
1640 Boundary Rd,      www.iatse.com  
Burnaby, BC, V5K 4V4.



# IATSE LOCAL 891 SCHOLARSHIP APPLICATION

## DEFINITIONS/QUESTIONS/GLOSSARY OF TERMS

### ■ What is the definition of Full Time Studies?

A student enrolled in at least 60% of a full time course load (or 40% for students with permanent disabilities), for a period of at least 12 consecutive weeks at a designated educational institution.

### ■ What is the definition of Mature Student?

Someone who begins studying at a college or university after they are 25 years old.

### ■ What is a degree?

Academic title conferred by universities and colleges upon the completion of studies, or as an honorary recognition of achievement.

### ■ What is the definition of Fine Arts?

General Fine Arts programs are interdisciplinary courses of study designed to give a student a well-rounded education in a range of the visual and performing arts.

### ■ What are the types of credentials?

- Doctoral Degrees (Doctorate / Ph.D)
- Master's Degrees
- Bachelor's Degrees
- Applied Master's Degrees
- Applied (Bachelor's) Degrees
- Associate Degree

### ■ What is a non-degree diploma/certificate program?

#### University Certificate/Diploma

Credential awarded upon completion of an approved program of study, usually less than four semesters' duration, at the undergraduate level. Advanced graduate diplomas are intended to recognize the completion of specific courses at the graduate level offered to meet the ongoing educational needs of professionals

#### • College Diploma

Credential awarded upon successful completion of a program of postsecondary academic and/or vocational training and education, usually requiring two years of full time studies.

#### • College Certificate

Document attesting to the successful completion of a vocational or technical course or program, normally requir-

ing up to two years of study after secondary school.

### ■ What is the definition of accredited post secondary institution?

Public or private institution that has been given authority to grant degrees, diplomas, and other credentials by a public or private act of the provincial/territorial legislature or through a government-mandated quality assurance mechanism.

### ■ What is the meaning of the term GPA?

It is an average of the grade point values that you have earned in the credit courses you have taken while a student.

#### Types of GPAs

##### • Seasonal GPA

The grade point average of courses you took in each of the following sessions:

Fall (September – December)

Winter (January – April)

Summer (May – August)

##### • Cumulative GPA

The grade point average of all courses that includes failed courses and summer session courses.

### ■ What is the scale used to determine GPA?

Grade	Grade Point Value	% Equivalent
A+	4.0	90 – 100
A	4.0	85 – 89
A-	3.7	80 – 84
B+	3.3	77 – 79
B	3.0	73 – 76
B-	2.7	70 – 72
C+	2.3	67 – 69
C	2.0	63 – 66
C-	1.7	60 – 62
D+	1.3	57 – 59
D	1.0	53 – 56
D-	0.7	50 – 52
F	0.0	0 – 49

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# IATSE LOCAL 891 SCHOLARSHIP APPLICATION

## DEFINITIONS/QUESTIONS/GLOSSARY OF TERMS continued

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### ■ How do I calculate my GPA?

- **Step 1** - Determine the course weight for each course taken. A half course equal 0.5, a full course equals 1. Next add up all the course weights to get the total.
- **Step 2** - For each letter grade you were assigned in a course, look up it's grade point value.
- **Step 3** - Multiply the course weight by the grade point value to calculate the total for each course. Add all the totals
- **Step 4** - Calculate your GPA by dividing the total by the total course weight

### ■ If I am unable to calculate my GPA and submit my transcript will the panel calculate my GPA or will my application be eliminated?

Your application will not be eliminated. The panel will review your transcript and calculate if needed.

### ■ Is there a grace period to submit my application?

The panel only reviews applications submitted on or before the deadline stated. All applications received after the deadline will not be submitted for the panel to review.

### ■ I was awarded a scholarship but when school started I was not able to attend. What should I do with the money?

The scholarship period covers from September 1, 2019 through August 31, 2020. If you are not able to attend school during this period, you must notify IATSE Local 891 no later than October 1, 2019. There are 4 alternates picked each year.